

ANNUAL WORK PLAN 2020 - 2021

Country: Cameroun

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| Project Title | Strengthen of EIFORCES training and operational capacities. |
| UNDAF Outcome(s): | Contributing Outcome (UNDAF/CPD, RPD or GPD) By 2020, the population, (especially vulnerable groups) in the intervention area are more resilient to environmental, social and economic shocks. |
| Expected CPD Outcome(s): (Those linked to the project and extracted from the CPD) | The project will be implemented through two (02) major outputs and two (02) main activities strategically and relevantly defined to scale up on and consolidate achievements of the previous phases (1&2). |
| Expected Output(s): (Those that will result from the project and extracted from the CPD) | <p>output 1: 33 personnel of security forces of the subregion are trained in CPTM and in PSO by Japan International subject matter experts.</p> <p>Training Session :</p> <ul style="list-style-type: none"> - 1: Number of personnel's Trained - 2: Percentage of personnel (women and men) of security forces able to participate in PSO <p>output 2 : 32-bed dormitory to increase the accommodation of EIFORCES trainees is built</p> <ul style="list-style-type: none"> - Construction and Equipment of a 32 Beds Dormitory <ul style="list-style-type: none"> o 32-beds dormitory available <p>Gender Marker: Gen 1</p> |
| Implementing Partner: | International School for Security Forces (EIFORCES) |
| Responsible Parties: | MINDEF – UNDP – EIFORCES - JAPAN |

Brief Description

The Project's main objective is to Provide specific training courses for civilian, Police and Military Personnel by Japan International subject matter Experts to advance EIFORCES bid to become an UN accredited peacekeeping training Centre of Excellence and to build a 32-beds dormitory at the EIFORCES Campus in AWAE to increase the capacity of the school to accommodate trainees. The increasing demand in peacekeeping forces makes it necessary.

To achieve the abovementioned objectives, the project will proceed in two directions. First it will help meet urgent needs related to the reinforcement of training on pre-deployment to give all peacekeeping personnel (armed forces, police and civilians) a common understanding of the fundamental principles, guidelines and policies of the United Nations peacekeeping operations system, and development of mediation, negotiation and peace restauration capabilities. Second, it will build a 32-beds dormitory at the EIFORCES Campus to increase the operational capacity of the school to accommodate trainees and to provide simultaneously trainings to different security forces personnel batch.

The project will contribute to maintain and upgrade the preparedness of security personnel from Cameroon and neighboring countries in need of stabilization expertise. It will lead to better trained military and security personnel capable of dealing with integrated aspects of peace support operations missions and therefore help Cameroon to better implement its sub regional and Africa agenda

Total resources required: US\$ 230 000
Project Number: Awards :00111372- Output: 00120904
Start Date: 1st MAY 2020 - End Date: 30 April 2021

Contributing Outcome (UNDAF/CPD, RPD or GPD): **Awards: 00111372- Output: 00120904**
 By 2020, the population, (especially vulnerable groups) in the intervention area are more resilient to environmental, social and economic shocks.
 Indicative Output(s):
Output 1: 33 personnel of security forces of the sub region are trained in CPTM and in PSO by Japan international subject matter experts.
Output 2: 32-bed dormitory to increase the accommodation of EIFORCES trainees is built.
 Gender Marker: Gen 1

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| Total resources required: | US\$230,000 | |
| Total resources allocated: | UNDP TRAC: | 1. |
| | Donor: (Japan) | US\$230,000 |
| | Donor: | - |
| | Government: | - |
| | In-Kind: | - |
| Unfunded: | - | |



Agreed by (EIFORCES) Date **11 MAI 2020**

General de Brigade
Bitote André Patrice
 Directeur Général EIFORCES



Agreed by (UNDP) Date **13 MAY 2020**

Jean-Luc STALON
 Représentant Résident
 Resident Representative

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I. MULTI-YEAR WORK PLAN ¹²

All anticipated programmatic and operational costs to support the project, including development effectiveness and implementation support arrangements, need to be identified, estimated and fully costed in the project budget under the relevant output(s). This includes activities that directly support the project, such as communication, human resources, procurement, finance, audit, policy advisory, quality assurance, reporting, management, etc. All services which are directly related to the project need to be disclosed transparently in the project document.

| Project Title: Strengthen of EIFORCES training and operational capacities. | | | | | | | | | | | | | |
|--|--------------------|---|--------------------|----|----|------|----|----|----|------------------------------|--|------------------------------|--------|
| Expected outputs | Planned activities | Output Indicators | PLANNING 2020-2021 | | | | | | | Planned actions | Proposed budget (in US\$) | | |
| | | | 2020 | | | 2021 | | | | | | | |
| | | | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | | | Q4 | |
| OUTPUT 1: 33 personnel of security forces of the subregion are trained in CPTM and in PSO by Japanese experts | Training Session: | 1: Number of personnel's Trained 2: Percentage of personnel (women and men) of security forces able to participate in PSO. | | | | | | | | Moderator | 2 718 | | |
| | | | | | | | | | | | 02 Local Consultants: (01) moderator and (01) translator | 3 397 | |
| | | | | | | | | | | | | 03 Tiket Fly | 4 247 |
| | | | | | | | | | | | | DSA (33 Personnes) | 20 181 |
| | | | | | | | | | | | | Supplies | 5 096 |
| | | | | | | | | | | | | Catering expenses | 13 023 |
| | | | | | | | | | | | | Ground transportation | 3 397 |
| | | | | | | | | | | | | Banner and diplomas | 595 |
| | | | | | | | | | | | | Medical cover | 850 |
| | | | | | | | | | | | | 02 International Consultants | 15 000 |
| Total output 1 | | | | | | | | | | EIFORCES Administrative Fees | 5 096 | | |
| | | | | | | | | | | Total Activity 1.1 | 73 600 | | |

¹ Cost definitions and classifications for programme and development effectiveness costs to be charged to the project are defined in the Executive Board decision DP/2010/32

² Changes to a project budget affecting the scope (outputs), completion date, or total estimated project costs require a formal budget revision that must be signed by the project board. In other cases, the UNDP programme manager alone may sign the revision provided the other signatories have no objection. This procedure may be applied for example when the purpose of the revision is only to re-phase activities among years.

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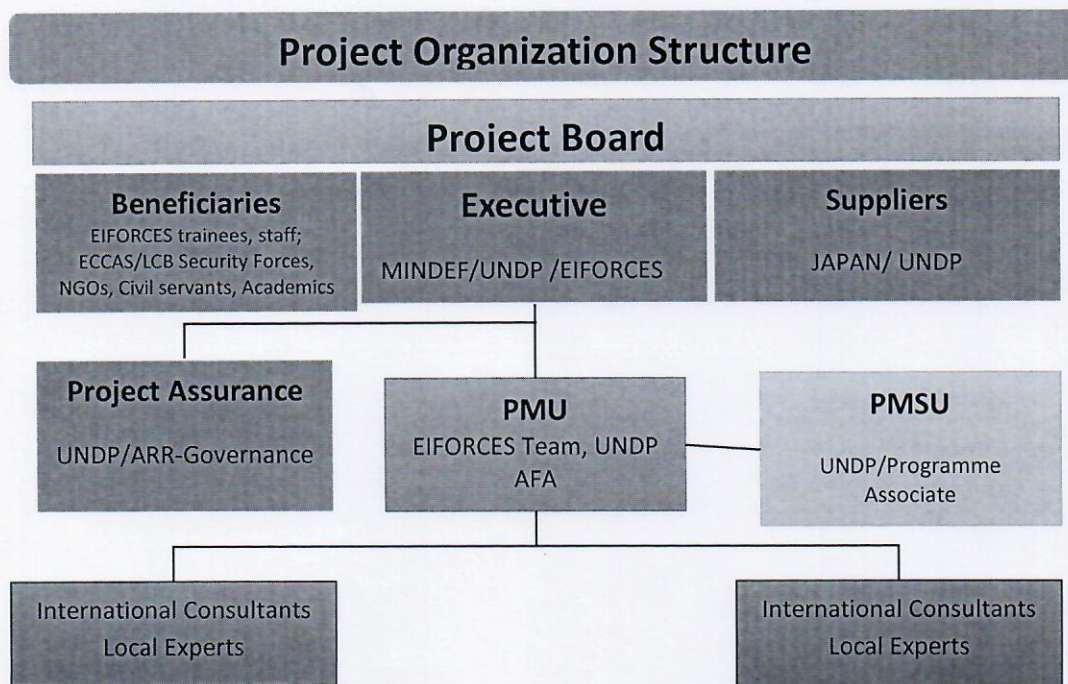
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| <p>OUTPUT 2: 32-beds dormitory to increase accommodation of EIFORCES trainees is built.</p> | <p>CONSTRUCTION AND EQUIPMENT OF A 32 BEDS DORMITORY</p> | <p>2.1: Indicator : dormitory available.</p> | <p>Activity 2.1: CONSTRUCTION AND EQUIPMENT OF A 32 BEDS DORMITORY</p> | <p>114 100</p> |
| <p>Total activity 2.1</p> | | | | <p>114 100</p> |
| <p>Total programmed (output 1 et 2)</p> | | | | <p>187 700</p> |
| <p>OUTPUT 3: Project Management</p> | <p>Office/utilities (telephone, internet, fuel and maintenance)</p> | | | <p>3 000</p> |
| | <p>Individual contract services</p> | | | <p>10 000</p> |
| | <p>DPC</p> | | | <p>2 863</p> |
| | <p>Monitoring, evaluation, communication and quality assurance</p> | | | <p>3 000</p> |
| | <p>Audit</p> | | | <p>3 000</p> |
| | <p>F&A</p> | | | <p>1 291,42</p> |
| <p>Subtotal Management</p> | | | | <p>23 154,42</p> |
| <p>Programmable Amount</p> | | | | <p>210 854,42</p> |
| <p>GMS (8%)</p> | | | | <p>16 868,35</p> |
| <p>Project Budget (Including GMS)</p> | | | | <p>227 722,77</p> |
| <p>Levy (1%)</p> | | | | <p>2 277,23</p> |
| <p>Total budget</p> | | | | <p>230 000</p> |

II. GOVERNANCE AND MANAGEMENT ARRANGEMENTS

The project will be implemented under the National Implementation (NIM) modality. The UNDP Country Office will be accountable for the financial management and overall reporting aspects of the project on behalf of the Japanese Embassy. The implementing partners will have responsibilities for the timely and effective implementation of the project activities, reporting and achievement of the project deliverables.

The GOJ will provide International consultants for CPTM and PSO courses. The Project Steering Committee is linked to the executive board of EIFORCES, taking into account the implementing partners including UNDP, Ministry of Defense, and the Japanese Embassy and other relevant partners such as the Ministry of External Relations (MINREX), the Ministry of Economy and planning (MINEPAT). The Project Steering Committee will meet when necessary to provide policy direction for the overall management of the project and review of implementation progress.



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III. LEGAL CONTEXT AND RISK MANAGEMENT

LEGAL CONTEXT STANDARD CLAUSES

This project document shall be the instrument referred to as such in Article 1 of the Standard Basic Assistance Agreement between the Government of (country) and UNDP, signed on (date). All references in the SBAA to "Executing Agency" shall be deemed to refer to "Implementing Partner."

RISK MANAGEMENT STANDARD CLAUSES

1. Consistent with the Article III of the SBAA *[or the Supplemental Provisions]*, the responsibility for the safety and security of the Implementing Partner and its personnel and property, and of UNDP's property in the Implementing Partner's custody, rests with the Implementing Partner. To this end, the Implementing Partner shall:
 - a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
 - b) assume all risks and liabilities related to the Implementing Partner's security, and the full implementation of the security plan.
2. UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of the Implementing Partner's obligations under this Project Document [and the Project Cooperation Agreement between UNDP and the Implementing Partner]³.
3. The Implementing Partner agrees to undertake all reasonable efforts to ensure that no UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml. This provision must be included in all sub-contracts or sub-agreements entered into under/further to this Project Document.
4. Consistent with UNDP's Programme and Operations Policies and Procedures, social and environmental sustainability will be enhanced through application of the UNDP Social and Environmental Standards (<http://www.undp.org/ses>) and related Accountability Mechanism (<http://www.undp.org/secu-srm>).
5. The Implementing Partner shall: (a) conduct project and programme-related activities in a manner consistent with the UNDP Social and Environmental Standards, (b) implement any management or mitigation plan prepared for the project or programme to comply with such standards, and (c) engage in a constructive and timely manner to address any concerns and complaints raised through the Accountability Mechanism. UNDP will seek to ensure that communities and other project stakeholders are informed of and have access to the Accountability Mechanism.
6. All signatories to the Project Document shall cooperate in good faith with any exercise to evaluate any programme or project-related commitments or compliance with the UNDP Social and Environmental Standards. This includes providing access to project sites, relevant personnel, information, and documentation.

³ Use bracketed text only when IP is an NGO/IGO

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IV. ANNEXES

1. **Project Quality Assurance Report**
2. **Social and Environmental Screening Template** [English][French][Spanish], including additional Social and Environmental Assessments or Management Plans as relevant. *(NOTE: The SES Screening is not required for projects in which UNDP is Administrative Agent only and/or projects comprised solely of reports, coordination of events, trainings, workshops, meetings, conferences, preparation of communication materials, strengthening capacities of partners to participate in international negotiations and conferences, partnership coordination and management of networks, or global/regional projects with no country level activities).*
3. **Risk Analysis.** Use the standard Risk Log template. Please refer to the Deliverable Description of the Risk Log for instructions
4. **Capacity Assessment:** Results of capacity assessments of Implementing Partner (including HACT Micro Assessment)
5. **Project Board Terms of Reference and TORs of key management positions**

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